

**Val Verde Appraisal District  
Regular Scheduled Meeting  
May 21, 2020**

**Present**

Ramiro Guzman, Chairman  
Juan Gallegos, Vice-Chairman  
Lois Everett, Secretary  
Roy Musquiz, Ex Officio  
Christopher Kuechmann  
Kerr Wardlaw  
David Lee Torres  
Fred Hernandez  
Diana Salgado

**Absent**

George Wardlaw

**Others Present**

Chief Appraiser, Cherry T. Sheedy  
Deputy Chief Appraiser, Jackie Casanova  
Matthew Tepper, McCreary, Veselka, Bragg & Allen, P.C.  
Donna Ede Jones, CPA, Ede & Company, LLC

**1. Determine if a quorum is present and call the meeting to order.**

This meeting was held by video conference due to following the current guidance from federal, state, city and county authorities concerning large gatherings and social distancing during the COVID-19 pandemic. The meeting was called to order at 12:12 p.m. There was a quorum with 9 out of 10 present. Mr. George Wardlaw was absent for this meeting. Chairman Guzman informed those present, due to meeting by video conference, all votes will be done by roll call vote.

**2. Pledge of allegiance.**

Those in attendance recited the pledge of allegiance.

**3. Public Comment.**

There were no public comments at the time of this meeting.

**4. Presentation and possible action on 2019 Financial Audit presented by Ede & Company.**

Ms. Donna Ede Jones, of Ede & Company, LLC presented the 2019 Financial Audit. After review and discussion, Ms. Lois Everett made a motion to accept the 2019 Financial Audit as presented. Ms. Diana Salgado seconded the motion. Chairman Ramiro Guzman called for the vote by roll call:

| <b>Yes</b>            | <b>No</b> |
|-----------------------|-----------|
| Juan Gallegos         |           |
| Christopher Kuechmann |           |
| David Lee Torres      |           |
| Fred Hernandez        |           |
| Diana Salgado         |           |
| Lois Everett          |           |
| Kerr Wardlaw          |           |
| Ramiro Guzman         |           |

Motion carried unanimously

**CONSENT AGENDA**

5. This procedure helps facilitate the meeting. One motion will approve all action items, noted as consent. These are routine matters, which are repeated on the agenda. Approval means they will be implemented as recommended by administration. Prior to acting on the consent agenda, any board member may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.

**a. Discussion and possible action on minutes from the meeting of April 16<sup>th</sup>, 2020.**

**b. Discussion and possible action on financial report for April 2020.**

**c. Discussion and possible action on bills paid for the month of April 2020.**

After review and discussion, Ms. Lois Everett made a motion to accept the consent items as presented by staff. Ms. Diana Salgado seconded the motion. Chairman Ramiro Guzman called for the vote by roll call:

| <b>Yes</b>            | <b>No</b> |
|-----------------------|-----------|
| Juan Gallegos         |           |
| Christopher Kuechmann |           |
| David Lee Torres      |           |
| Fred Hernandez        |           |
| Diana Salgado         |           |
| Lois Everett          |           |
| Kerr Wardlaw          |           |
| Ramiro Guzman.        |           |

Motion carried unanimously.

#### **OTHER BUSINESS**

**6. Chief Appraiser's Report:**

- A. GIS update (Jackie Casanova, Deputy Chief).** Deputy Chief Appraiser Jackie Casanova presented the GIS update. Ms. Casanova stated the office is at 491 missing accounts out of 30,934 parcels that are needing to be mapped in our county, which brings us to 98.41% complete. Ms. Casanova went on to explain this time of year it will slow down due to the protest hearings.
- B. Legal expense report.** Chief Appraiser Cherry Sheedy reported to the board members in 2020 \$27,633.98 has been spent for legal. The total expenditure to date is \$41,286.16.
- C. 2020 MAPS (Methods & Assistance Program Services).** Chief Appraiser Cherry Sheedy reported due to the "limited scope" review, there was one week to do everything. Ms. Sheedy went on to explain there are two items still pending, the appraisal notice for 2020 on the one heavy equipment account needs to be sent to the reviewer along with the rendition and the electronic appraisal roll submission for 2020. Everything else has passed.
- D. Discussion on 2020 values, appraisal notices, protesting hearing procedures and possible Corona Virus precautions.** Chief Appraiser Cherry Sheedy discussed the property in E and J6 categories which increased 50% or more in value. Ms. Sheedy reminded the board the values will change during the protest hearings

and during the informal meetings. The informal meetings are being conducted by telephone or email. Ms. Sheedy explained the business personal property notices have not gone out and are still being worked. Ms. Sheedy further explained she extended the deadline for filing the business personal property renditions to May 15<sup>th</sup> due to Covid-19. Ms. Sheedy commended the appraisal staff; even working from home due to Covid-19, the appraisal notices went out on May 1<sup>st</sup>. The office is encouraging people to use the online process for filing their homesteads and 1D1 applications as well as filing their protests.

**E. Disaster preparedness update.** Chief Appraiser Cherry Sheedy reported the office handled the disaster well. The appraisal staff was able to do everything from home that would be done if in the office. The office was closed to the public. The only people in the office were the clerical staff and they would work the mail, answer the telephone and forward the calls to the appraisers.

**F. TDLR complaint on 2018 maps.** Chief Appraiser Cherry Sheedy reminded the board in the 2018 maps review there were three items that needed correcting. The reviewer then looked at the 2019 records and two of the items passed. The third item was in an "ag" exemption application; the name on the application not being written exactly the same as the ownership of record. The third item did not pass and has been sent to the TDLR. Ms. Sheedy explained she has since turned this over to the attorney's office.

**G. Scheduling next 2021 budget workshop.** The next budget workshop will be held at 11:30 a.m. on June 18, 2020 prior to the Board of Directors meeting being held on the same date.

## EXECUTIVE SESSION

Possible entry into executive session pursuant to Government Code 551.074 (to deliberate personnel matters) and 551.071 to consult with the district's attorney on the following pending litigation:

1. Rocksprings Val Verde Wind LLC. (551.074)
2. Cynthia Pimentel (551.074)

Board entered into executive session at 12:41 p.m.

**7. Return to open session.**

The board returned to open session at 1:16 p.m.

**8. Adjourn.**

With no further business to discuss, Chairman Ramiro Guzman adjourned the meeting e meeting at 1:16 p.m.

DocuSigned by:  
**RAMIRO ARTURO GUZMAN**  
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Ramiro Guzman, Chairman

Val Verde Appraisal District

Board of Directors