

**Val Verde Appraisal District
Regular Scheduled Meeting
February 8th, 2018**

Present

Ramiro Guzman, Chairman
Raymond Meza, Vice Chairman
Lois Everett, Secretary
Bea Munoz
Juan Gallegos
Rusty Sewalt
Diana Salgado

Absent

Pam Smith
David Lee Torres
Pat Collins

Others Present

Chief Appraiser, Cherry T. Sheedy
Deputy Chief Appraiser, Jackie Casanova

1. Determine if a quorum is present and call the meeting to order.

The meeting was called to order at 12:02 p.m. There was a quorum present with 7 out of 10 present. Ms. Pam Smith, Mr. David Lee Torres and Mr. Pat Collins were absent for this meeting.

2. Introduction of appraisal district staff followed by introduction of directors.

Chief Appraiser, Cherry Sheedy introduced all staff members to those in attendance. Each board member then introduced themselves to those in attendance.

3. Oath of Office.

The new board members and current members in attendance recited The Oath of Office and the Statement of Elected Appointed Officer.

4. Election of Officers for 2018/2019.

Mr. Raymond Meza made a motion to nominate Mr. Ramiro Guzman to serve as Chairman. Ms. Diana Salgado seconded the motion. Mr. Guzman asked for any other nominations. There were none called. Mr. Guzman called for the vote. Motion carried unanimously.

Chairman Ramiro Guzman made a motion to nominate Mr. Raymond Meza to serve as Vice Chairman. Ms. Lois Everett seconded the motion. Chairman Ramiro Guzman asked for any other nominations. There were none called. Chairman Ramiro Guzman called for the vote. Motioned carried unanimously.

Mr. Raymond Meza made a motion to nominate Ms. Lois Everett to serve as Secretary. Mr. Rusty Sewalt seconded the motion. Chairman Ramiro Guzman asked for any other nominations. There were none called. Chairman Ramiro Guzman called for the vote. Motioned carried unanimously.

5. Pledge of allegiance.

Those in attendance recited the pledge of allegiance.

6. Public comments

There were no public comments at the time of this meeting.

CONSENT AGENDA

7. This procedure helps facilitate the meeting. One motion will approve all action items, noted as consent. These are routine matters which are repeated on the agenda. Approval means they will be implemented as recommended by administration. Prior to acting on the consent agenda, any board member may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.

a. Discussion and possible action on minutes from the meeting of November 16th, 2017.

b. Discussion and possible action on financial report for November and December 2017 and January 2018.

c. Discussion and possible action on bills paid for the month of November and December 2017 and January 2018.

Mr. Raymond Meza made a motion to accept the consent items as presented by staff. Chairman Ramiro Guzman seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

OTHER BUSINESS

8. Recognition of outgoing appraisal review board chairman Rene Garza.

Chief Appraiser Cherry Sheedy introduced Mr. Rene Garza to those in attendance. Ms. Sheedy explained Mr. Garza has been the ARB Chairman for the last two years. Ms. Sheedy presented a plaque to Mr. Garza in recognition of his service and thanked him for his service to the citizens of Val Verde County. Mr. Garza stated he was grateful for the opportunity to serve.

9. Discussion and possible action declaring old computers, monitors, and servers as non-salvageable.

Chief Appraiser Cherry Sheedy discussed with the board members present about auctioning the old computers or declaring the old computer systems as non-salvageable. Ms. Sheedy informed the board if the old computer system is declared non-salvageable, she could have the company which installed the new computer system, BIS, come and pick up the old system and they would dispose of them. Mr. Juan Gallegos made a motion to declare the old system as non-salvageable. Ms. Lois Everett seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

10. Discussion and possible action on 2017 financial audit contract with Ede & Company.

Chief Appraiser Cherry Sheedy reminded the board Ede & Company was the firm that was used for last year's audit. The district saved \$5,425.00 in using Ede & Company for the 2016 audit. Ms. Sheedy reported Ede & Company said they will not exceed \$4,175.00 in doing the 2017 audit. Mr. Raymond Meza made a motion to use Ede & Company for the 2017 financial audit. Ms. Diana Salgado seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

11. Discussion and possible action on applying penalty to Val Verde Regional Medical Center for late payment of the 1st quarter payment.

Chief Appraiser, Cherry Sheedy explained the Val Verde Regional Medical Center has been late with payment 3 to 4 times before. Ms. Sheedy continued to explain unless the board waived the penalty, a penalty would apply. Ms. Diana Salgado made a motion to apply the penalty to Val Verde Regional Medical Center for late payment of the 1st quarter payment. Ms. Lois Everett seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

12. Discussion and possible action on Board of Directors policy.

Chief Appraiser Cherry Sheedy stated at the last meeting it was brought up to possibly have board members' contact information on the district's web site. Discussion was made to have the Chairman's and Vice Chairman's email address added to the district's website in the advent the public wants or needs to contact a board member directly. Mr. Raymond Meza made a motion to have the email information of the Chairman and Vice Chairman on the district's website. Chairman Ramiro Guzman seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

13. Discussion and possible action appointing Appraisal Review Board Chairman and Secretary.

After discussion concerning the Appraisal Review Board, Mr. Raymond Meza made a motion to appoint Mr. James Wacaser as the Chairman of the Appraisal Review Board. Ms. Lois Everett seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

Ms. Diana Salgado made a motion to appoint Mr. Robert Clubb as the Secretary of the Appraisal Review Board. Mr. Raymond Meza seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

14. Chief Appraiser's Report:

A. GIS update (Jackie Casanova, Deputy Chief). Deputy Chief Appraiser Jackie Casanova presented the GIS update. Ms. Casanova provided the board with 3 status reports, October, November and December. Ms. Casanova informed the board the district has 95.77% of all parcels mapped. 99% of taxable value is mapped. The district is in the 50% of all the Appraisal Districts in the state of Texas with 95% mapping completed.

B. 2018 appraisal process update.

Chief Appraiser Cherry Sheedy reported the appraisers are in the last part of field inspections. They are also working on data entry and the clerks are helping with data entry. Ms. Sheedy also reported the she has received the 2017 property value study results and all school district's values are valid.

C. Ford Rangers safety recall update.

Chief Appraiser Cherry Sheedy reported the recall is due to the passenger airbag. A letter has been sent to the district explaining the parts have been delayed but they are anticipating the parts should be here by Spring of 2018.

D. Discussion on director training with appraisal district attorney.

Chief Appraiser Cherry Sheedy reported the attorney did come to have training with the new board members. New board members, Ms. Diana Salgado and Mr. Rusty Sewalt had complimentary remarks on the training.

E. Set date for 2019 budget workshop.

Chief Appraiser Cherry Sheedy explained the requirements; the preliminary budget needs to be to the entities by June 15th. Chairman Ramiro Guzman suggested the workshop could be held the 3rd Thursday of April. Chairman Guzman asked the board members to check on the 2nd, 3rd, and 4th Thursdays in April to see how their schedules are and which Thursday would work best.

EXECUTIVE SESSION

Possible entry into executive session pursuant to Government Code 551.074 (to deliberate personnel matters) and 551.071 (to conduct private consultation with the District's attorney.)


The board entered into executive session at 1:15 p.m.

15. Return to open session.

The board returned to open session at 1:25 p.m.

16. Adjourn.

With no further business to discuss, Mr. Raymond Meza made a motion to adjourn at 1:25. Mr. Juan Gallegos seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.



Ramiro Guzman, Chairman

Val Verde Appraisal District

Board of Directors