

**Val Verde Appraisal District
Regular Scheduled Meeting
April 16, 2020**

Present

Ramiro Guzman, Chairman
Juan Gallegos, Vice-Chairman
Roy Musquiz, Ex Officio
Christopher Kuechmann
David Lee Torres
Fred Hernandez
Diana Salgado

Absent

Lois Everett, Secretary
George Wardlaw
Kerr Wardlaw

Others Present

Chief Appraiser, Cherry T. Sheedy
Deputy Chief Appraiser, Jackie Casanova
Becky Ayers, Val Verde Appraisal District
Matthew Tepper, McCreary, Veselka, Bragg & Allen, P.C.

1. Determine if a quorum is present and call the meeting to order.

This meeting was held by video conference due to following the current guidance from federal, state, city and county authorities concerning large gatherings and social distancing during the COVID-19 pandemic. The meeting was called to order at 12:12 p.m. There was a quorum with 7 out of 10 present. Ms. Lois Everett, Mr. George Wardlaw and Mr. Kerr Wardlaw were absent for this meeting. Chairman Guzman informed those present, due to meeting by video conference, all votes will be done by roll call vote.

2. **Pledge of allegiance.**

Those in attendance recited the pledge of allegiance.

3. **Public Comment.**

There were no public comments at the time of this meeting.

CONSENT AGENDA

4. This procedure helps facilitate the meeting. One motion will approve all action items, noted as consent. These are routine matters, which are repeated on the agenda. Approval means they will be implemented as recommended by administration. Prior to acting on the consent agenda, any board member may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.

a. Discussion and possible action on minutes from the meeting of February 20th, 2020.

b. Discussion and possible action on financial report for February and March 2020.

c. Discussion and possible action on bills paid for the month of February and March 2020.

After review and discussion, Mr. Juan Gallegos made a motion to accept the consent items as presented by staff. Mr. David Lee Torres seconded the motion. Chairman Ramiro Guzman called for the vote by roll call:

Yes

No

Juan Gallegos

Fred Hernandez

David Lee Torres

Diana Salgado

Christopher Kuechmann

Ramiro Guzman.

Motion carried unanimously.

OTHER BUSINESS

5. Chief Appraiser's Report:

- A. GIS update (Jackie Casanova, Deputy Chief).** Deputy Chief Appraiser Jackie Casanova presented the GIS update. Ms. Casanova stated for the month ending March 2020, the office is at 98.26% mapped. Ms. Casanova continued, stating the status letter shows 538 accounts out of 30,928 accounts are needing to be mapped.
- B. Legal expense report.** Chief Appraiser Cherry Sheedy reported to the board members in 2018 \$7,987.78 was spent, in 2019 \$5,664.40 was spent and currently for 2020 \$22,053.32 has been spent bringing our total expenditure to date is \$35,705.50. Ms. Sheedy noted the bill for April has not been received yet.
- C. 2020 appraisal status.** Chief Appraiser Cherry Sheedy stated everything is on schedule, the notices should be in the mail by May 1st for everything but the business personal property as they have a May 15th deadline date. Ms. Sheedy explained she has given the business personal property renditions an extension to file due to COVID-19. The business personal property notices should go out the end of May.
- D. 2018 MAPS (Methods & Assistance Program Services) update.** Chief Appraiser Cherry Sheedy explained this item should have been removed as the office is in the 2020 MAPS.
- E. 2020 MAPS (Methods & Assistance Program Services).** Chief Appraiser Cherry Sheedy reported due to the COVID-19 they gave us an opportunity to do a "limited scope" MAPS review. Everything will be done by email.
- F. Cyber security training.** Chief Appraiser Cherry Sheedy stated the office staff did complete their required cyber security training through BIS.
- G. Discussion on 2020 appraisal notice, protesting hearing procedures, and possible Corona Virus precautions.** Chief Appraiser Cherry Sheedy stated the notices will mail out in May and the hearings will start in June. If things are the same as they currently are, we could possibly be doing our hearings by Zoom with the ARB members and the public. Ms. Sheedy also stated she will be opening up online protests to everyone except those handled by Capitol Appraisal Group. Ms. Sheedy continued explaining the public can also do phone hearings.
- H. Scheduling 2021 budget workshop.** Chief Appraiser Cherry Sheedy said she would like to schedule a budget workshop for 2021; "we have to get our preliminary 2021 budget to the entities by June 15th". Ms. Sheedy suggested that

a budget meeting prior to the next board meeting would be good. Chairman Guzman agreed and stated to hold it at 11:30 prior to the board meeting in May.

6. Discussion and possible action on adopting resolution 2020-01 for 2019 retirement plan contribution.

After discussion, Ms. Diana Salgado made a motion to accept the resolution 2020-01 as presented. Mr. Christopher Kuechmann seconded the motion. Chairman Guzman called for the roll call vote:

| Yes | No |
|-----------------------|-----------|
| Juan Gallegos | |
| Fred Hernandez | |
| David Lee Torres | |
| Diana Salgado | |
| Christopher Kuechmann | |
| Ramiro Guzman | |

Motion carried unanimously

7. Discussion and possible action on contract with Harris Govern for deed processing.

After discussion, Mr. Fred Hernandez made a motion to cancel the contract with Harris Govern for deed processing. Ms. Diana Salgado seconded the motion. Chairman Guzman called for the roll call vote:

| Yes | No |
|-----------------------|-----------|
| Juan Gallegos | |
| Fred Hernandez | |
| David Lee Torres | |
| Diana Salgado | |
| Christopher Kuechmann | |
| Ramiro Guzman | |

Motion carried unanimously

EXECUTIVE SESSION

Possible entry into executive session pursuant to Government Code 551.074 (to deliberate personnel matters) and 551.071 to consult with the district's attorney on the following pending litigation:

1. Rocksprings Val Verde Wind LLC.

Board entered into executive session at 12:37 p.m.

8. Return to open session.

The board returned to open session at 12:58 p.m.

9. Adjourn.

With no further business to discuss, Chairman Ramiro Guzman adjourned the meeting e meeting at 12:58 p.m.



Ramiro Guzman, Chairman

Val Verde Appraisal District

Board of Directors