

**Val Verde Appraisal District  
Regular Scheduled Meeting  
August 15, 2019**

**Present**

Ramiro Guzman, Chairman  
Bea Munoz  
Christopher Kuechmann  
Juan Gallegos  
Rusty Sewalt  
David Lee Torres  
Fred Hernandez, Jr.  
Diana Salgado

**Absent**

Pam Smith, Vice Chairperson  
Lois Everett, Secretary

**Others Present**

Chief Appraiser, Cherry T. Sheedy  
Deputy Chief Appraiser, Jackie Casanova  
Lori Venegas, City Tax Accessor/Collector

**1. Determine if a quorum is present and call the meeting to order.**

The meeting was called to order at 12:02 p.m. There was a quorum with 8 out of 10 present. Ms. Pam Smith and Ms. Lois Everett were absent for this meeting.

**2. Pledge of allegiance.**

Those in attendance recited the pledge of allegiance.

**3. Public Comments.**

There were no public comments.

## CONSENT AGENDA

4. This procedure helps facilitate the meeting. One motion will approve all action items, noted as consent. These are routine matters, which are repeated on the agenda. Approval means they will be implemented as recommended by administration. Prior to acting on the consent agenda, any board member may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.

**a. Discussion and possible action on minutes from the meeting of July 18<sup>th</sup>, 2019.**

**b. Discussion and possible action on financial report for July 2019.**

**c. Discussion and possible action on bills paid for the month of July 2019.**

After review and discussion, Mr. Fred Hernandez, Jr. made a motion to accept the consent items as presented by staff. Mr. David Lee Torres seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

## **OTHER BUSINESS**

### **Chief Appraiser's Report:**

**A. GIS update (Jackie Casanova, Deputy Chief).** Deputy Chief Appraiser Jackie

Casanova presented the GIS update. Ms. Casanova explained GIS is still at 97% complete of all accounts being mapped. Ms. Casanova explained at this time new accounts are being entered for the new subdivisions. There will be a decrease of mapped properties until the new accounts go through the complete process of being added on. Ms. Casanova further explained during the mid-fourth quarter we should start seeing where we are at. A goal of 98% mapped is scheduled by the end of the year.

**B. Legal expense report.** Chief Appraiser Cherry Sheedy informed the board members 2019 is now at \$3,043.60 for legal expense. The total amount with 2018 expenses is at \$11,031.38.

**C. Update of 2020 adopted budget (entity feedback).** Chief Appraiser Cherry Sheedy stated she and Deputy Chief Appraiser Jackie Casanova have attended two board meetings. Ms. Casanova attended the City of Del Rio meeting and Ms. Sheedy attended the Comstock I.S.D. meeting. Ms. Sheedy continued to explain there were two approvals of the 2020 budget; one from the City of Del Rio and one from Comstock I.S.D. Ms. Sheedy stated she would be attending the San Felipe Del Rio C.I.S.D. meeting during the evening. The item is on their agenda as recommendation of approval.

- D. Update on 2019 budget amendment to retain 2019 existing funds.** At the time of this meeting, it was reported the City of Del Rio had taken action to approve the 2019 budget amendment to retain 2019 existing funds.
- E. 2019 certified values.** Chief Appraiser Cherry Sheedy stated she emailed a copy of the 2019 certified values to all board members. Ms. Sheedy explained the reporting of the certified values going over the increases and decreases in value to the members present.
- F. 2020 appraisal status.** Chief Appraiser Cherry Sheedy stated the 2020 appraisal has started. This year is outside the city limits, Ms. Casanova has divided the map for the appraisers and property cards are being printed. The appraisers are using Pictometry at this time.
- G. 2018 MAPS (Methods & Assistance Program Services) update.** Chief Appraiser Cherry Sheedy reported the reviewer has reached out to make sure we have done the electronic property tax transfer submission and our EARS (electronic appraisal roll submission). The reviewer has not asked for any samples yet.
- H. Schedule yearly evaluation of the Chief Appraiser.** Chief Appraiser Cherry Sheedy reminded the board it is time for her yearly evaluation. Ms. Sheedy stated she has emailed the evaluation form to the board. Ms. Sheedy asked if any board member would prefer a paper copy. Ms. Sheedy also explained in the past all evaluations have been turned in to Mr. Guzman.

#### **EXECUTIVE SESSION**

Possible entry into executive session pursuant to Government Code 551.074 (to deliberate personnel matters) and 551.071 to consult with the district's attorney on the following pending litigation:

1. Rocksprings Val Verde Wind LLC.

Board entered into executive session at 12:23 p.m.

**6. Return to open session.**

Board returned from executive session at 12:33 p.m.

5. **Discussion and possible action establishing parameters to allow the Chief Appraiser some leeway on having the district's attorney attend large value protest hearings and to determine if the Chief Appraiser should file in district court against an Appraisal Review Board order.**

After discussion, Mr. Fred Hernandez, Jr. made a motion to have the Chief Appraiser prepare a list to be given to the board prior to protest dates of properties with one million dollars or more of value at stake; for discussion and guidance from the board. Mr. Rusty Sewalt seconded the motion. Chairman Guzman called for the vote. Motion carried unanimously.

7. **Adjourn.**

With no further business to discuss, Chairman Ramiro Guzman adjourned the meeting at 12:41 p.m.

A handwritten signature in black ink that reads "Pam Smith". The signature is written in a cursive style and is positioned above a horizontal line.

Pam Smith, Vice Chairperson

Val Verde Appraisal District

Board of Directors